



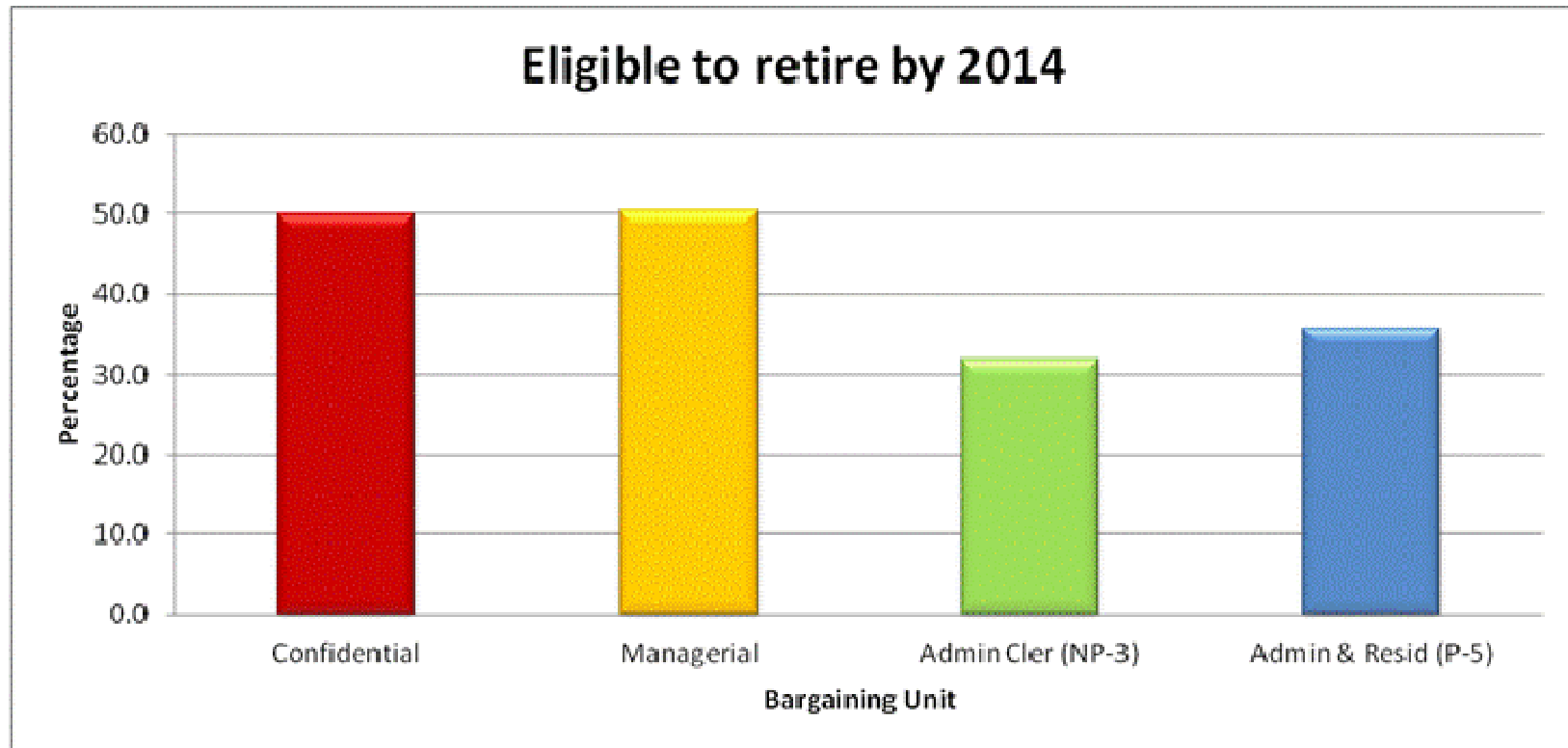
Organizational Kickoff - Financials

2/29/2012

Opening Comments

Martha Carlson, Deputy Comptroller, OSC

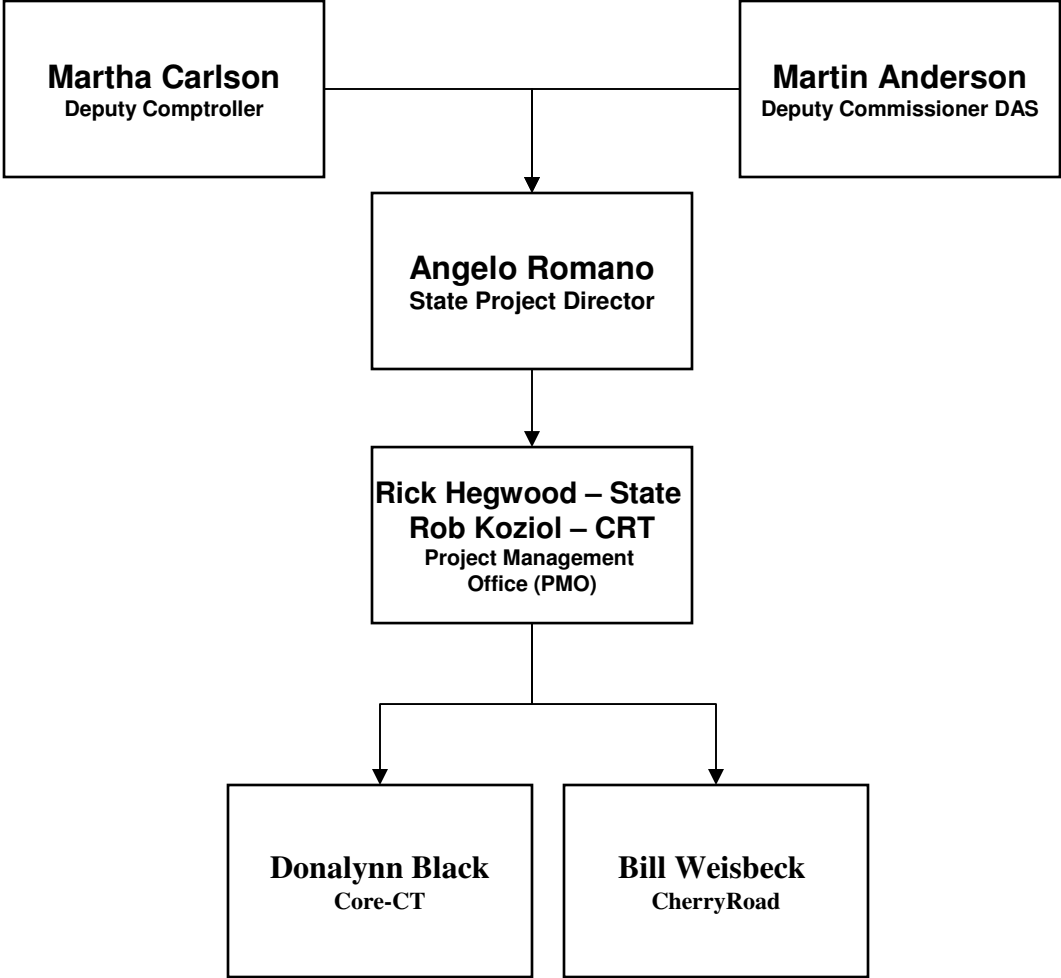
Martin Anderson, Deputy Commissioner, DAS



Agenda

<u>Topic</u>	<u>Presenter</u>
➤ Welcome and Agenda	Angelo Romano
➤ Introduction of Project Team	Angelo Romano
➤ Project Business Case	Angelo Romano
➤ Project Enhancements	Donalynn Black
➤ Project Methodology/ Timeline	Rob Koziol
➤ Agency Liaison Expectations	Debbie Miggins
➤ Agency Readiness Coordinators	Debbie Miggins
➤ PeopleTools Upgrade Readiness Tasks	Debbie Miggins
➤ Next Steps/ Q&A Session	Debbie Miggins

Financials Org Chart



❑ CherryRoad Technologies

- One of the Twelve original PeopleSoft Partners
- Have been implementing and upgrading PeopleSoft since 1992
- Partnered with:
 - State of Delaware
 - State of Georgia
 - State of Vermont
 - State of Oklahoma
 - State of Tennessee
 - State of North Dakota
 - State of Minnesota
 - State of New Mexico
 - State of California
 - State of Montana
 - State of Indiana
 - State of New York
 - State of Ohio



Why are we upgrading to v9.1?

- ❑ The primary driver for the upgrade is the continuation of Oracle support.
- ❑ The upgrade provides an opportunity to leverage the PeopleSoft system including:
 - eApps
 - Retirement Payroll
 - ePro enhancements
 - Punchout
 - P-Card
 - Business Intelligence (BI) solution



- ❑ Punchout capabilities to vendor website to be able to have the 'shopping cart' experience and return to Core-CT with the items to be purchased and the normal approval process would be followed

- ❑ Enhanced P-Card functionality
 - The ability to denote on a PO/Requisition that it will be paid by P-Card payment
 - Vendor is identified and the detail of purchase is entered on the PO/Req
 - Approval is done through the system
 - Pre-encumbrance and encumbrance would be reflected in budgets

- ❑ Receiver Push – Asset information will start when the receiver is entered and the asset is now created within assets with a pending status, until it is paid and now becomes in service

Core-CT Upgrade Enhancements



- ❑ Approval Framework –
 - available for POs
 - available for vouchers

View Approvals

Business Unit:	US001		
PO ID:	0000000234	View Printable Version	PO Status: Approved
PO Total:	1,200,000.00	USD	PO Date: 02/22/2012
Vendor ID:	USA0000001	Bay Area Electric-	Budget Status: Not Chk'd
Buyer:	CORELukasMark		
PO Reference:			

[Edit PO](#)

▶ Review Lines

▼ Review / Edit Approvers

PO Amount Approval

Purchase Order 0000000234: Approved [View/Hide Comments](#)

PO Amount Approval

Approved

COREPOAMTAPP1
PO Amount Approver 1
02/23/12 - 4:29 PM

Skipped

Consultant - Purchasing
PO Amount Approver 1
02/23/12 - 4:18 PM

→

Approved

COREPOAMTAPP2
PO Amount Approver 2
02/24/12 - 8:32 AM

→

Approved

COREPOAMTAPP3
PO Amount Approver 3
02/24/12 - 8:52 AM

→

Approved

COREPOAMTAPP4
PO Amount Approver 4
02/24/12 - 8:53 AM

▶ Comments

PO Budgetary Approval

Purchase Order 0000000234: Approved [View/Hide Comments](#)

PO Budgetary Approval

Approved

CORE-CT_PO_BUDGET_REVIEWER
PO Budgetary Approver
02/24/12 - 8:54 AM

▶ Comments

PO Purchasing Approval

Purchase Order 0000000234: Approved [View/Hide Comments](#)

PO Purchasing Approval

Approved

CORE-CT_GENERAL_BUYER
Purchasing Approver
02/24/12 - 8:55 AM

▶ Comments

- ❑ Electronic Invoicing – Improved productivity and efficiency
 - This is not the ability to fax or email invoices
 - Working with a vendor to interface invoices into Core-CT
 - Agencies would approve invoices and vouchers could be created

- ❑ Attachments – Use of attachments could be used in several functional areas for greater efficiency and documentation
 - COP9 Process – attach the COP9 documents to deposit ticket
 - Asset transfers – transfer paperwork attached
 - Retirement paperwork attached to an assets
 - Journals – attach a spreadsheet or document
 - *Note: Checks and documents with bank account numbers should not be attached*

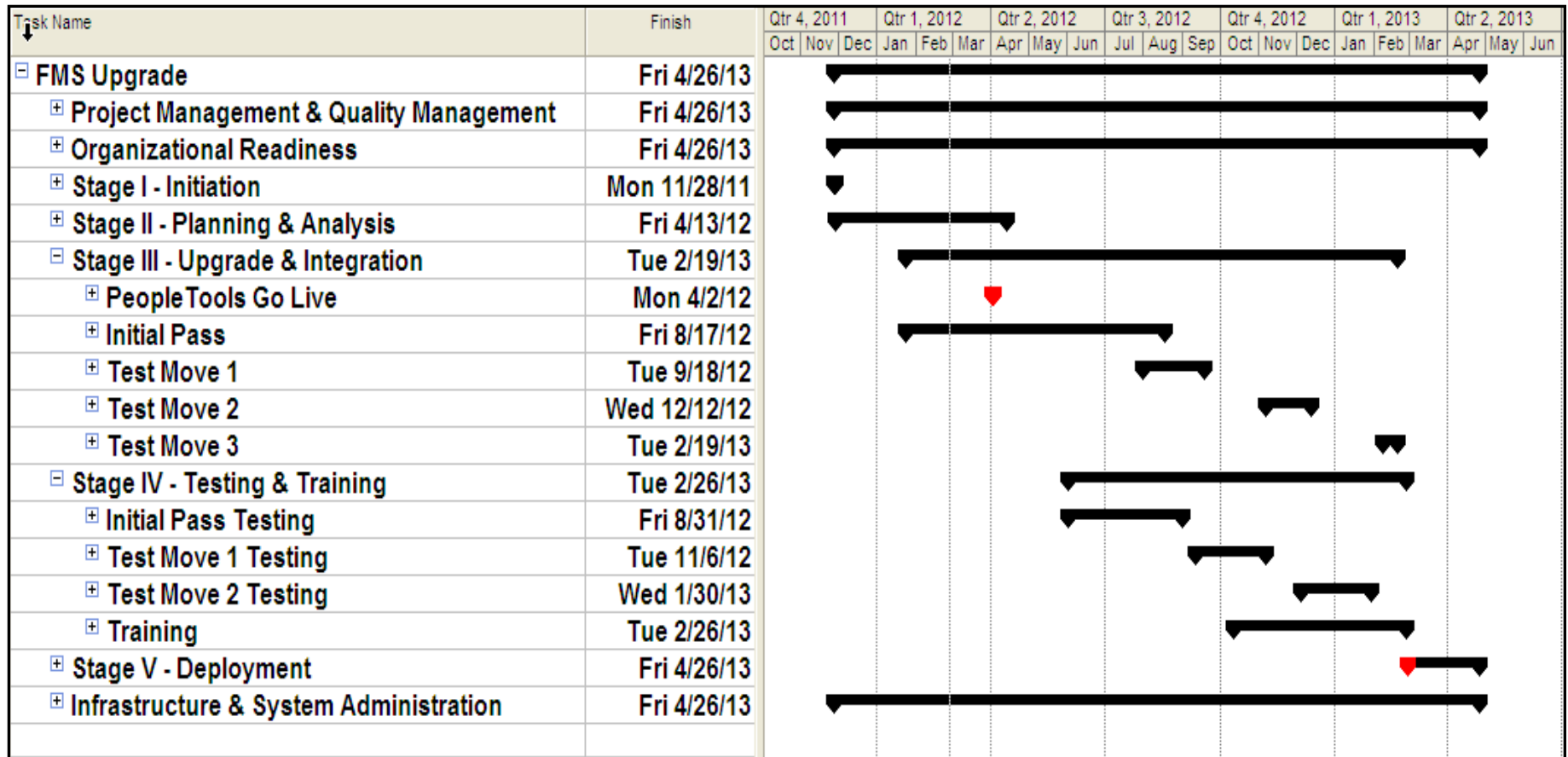
- ❑ Categorization thresholds for Assets
 - Based upon the value of an asset it will be categorized as a capital asset, controllable asset or an expensed asset

- ❑ Other functionalities throughout which will create efficiencies
 - Be able to view a PO or bill without going to the process monitor
 - Paperless processing – create agency AP group email addresses to email bills between agencies
 - Under review – approval process for write-offs to be approved by OPM

- ❑ Supplier Contracts – tracking versions of the contracts, still under review

- ❑ Overall there are no major changes to standard transactions

Methodology & Timeline



Financials Go Live is March 4, 2013

The **Agency Liaisons** have primary responsibility for coordinating all Core-CT project activities within a State Agency including:

Liaisons Meeting Participation

- Attend in person or webinar sessions

Communications

- Act as the single point of contact between the Core-CT project team and Agency
- Distribute project information across agency
- Address requests for information from the Core-CT project team

Agency Readiness Tasks

- Responsible for monitoring and completion of Readiness Tasks
- Update the list of action items that keeps their agency on track
- Track active questions or issues for resolution

The **Agency Readiness Coordinators** (ARCs) are the primary partners with Agency Liaisons for all Core-CT project activities:

Communications

- Act as the primary point of contact between the Core-CT project team and Agency Liaisons
- Distribute project information to Agency Liaison
- Answer Liaison/ Agency upgrade & implementation questions

Agency Readiness Tasks

- Partner with Liaison on monitoring & reporting of readiness tasks
- Assess and assist with issue resolution

Training

- Assist with coordinating training sessions
- Monitor training attendance and completion

Elizabeth Daly

- Auditors of Public Accounts
- Department of Children & Families
- Department of Developmental Services
- Department of Energy and Environmental Protection
- Office of Governmental Accountability
- Department of Labor
- Department of Mental Health and Addiction Services
- Department of Revenue Services
- Department of Transportation
- UCONN Health Center
- Department of Veterans Affairs

Thomas Deasy

- Office of the State Attorney General
- Connecticut Development Authority
- Office of the Healthcare Advocate
- Connecticut Housing Finance Authority
- Connecticut Innovations
- Department of Insurance
- Connecticut Lottery Corporation
- Military Department
- Office of Policy & Management
- Department of Public Health
- Office of the State Treasurer

Richard Esten

- Agricultural Experiment Station
- Connecticut Siting Council
- Department of Correction
- Department of Economic and Community Development
- State Department of Education
- Connecticut Department of Emergency Services and Public Protection
- Judicial Department
- Probate Court Administration
- Department of Social Services

Sam Johns

- Department of Administrative Services
- Department of Agriculture
- Office of the Claims Commissioner
- Department of Consumer Protection
- Governor's Office
- Commission on Human Rights and Opportunities
- State Library
- Lieutenant Governor's Office
- Chief Medical Examiner
- State Properties Review Board
- Office of Protection and Advocacy for Persons with Disabilities
- Office of the Chief Public Defender
- Bureau of Rehabilitation Services

Carolyn Mercier

- Department of Banking
- Board of Regents for Department of Higher Education
- Office of the State Comptroller
- Division of Criminal Justice
- Office of Financial and Academic Affairs for Higher Education
- Office of Legislative Management
- Department of Motor Vehicles
- Secretary of the State
- Soldiers', Sailors' & Marines' Fund
- Teachers' Retirement Board
- UCONN

Agency Readiness Tasks Calendar



Status	Item #	Description	Agency Response Type	Purpose	Module	Start Date	End Date	ARC
								Agency Name
1 – PeopleTools Upgrade								
In Progress	1-1	Desktop Browser & Operating System Requirements	Confirmation email	Agencies will ensure the compatibility of their browsers & OS for Core-CT use.	All	2/28/12	3/22/12	X
In Progress	1-2	PeopleTools Upgrade Documentation Distribution	Confirmation email	Agencies will confirm the distribution of the PeopleTools Upgrade documentation to end users as an awareness of the aesthetic changes.	All	2/28/12	3/22/12	X

The Agency Readiness Task Calendar will be updated as Project tasks are identified and posted on the Core-CT website.

Readiness Task 1-1

Agencies will follow directions to ensure the ***compatibility of their browser and operating system*** for Core-CT use. Agency Liaisons will send a confirmation email acknowledging completion of the assignment to their ARC.

Readiness Task 1-2

Agencies will confirm the ***distribution of the PeopleTools Upgrade documentation*** to end users as an awareness of the aesthetic changes. Agency Liaisons will send a confirmation email acknowledging completion of the assignment to their ARC.

Next Steps



- ARCs will be reaching out to Agency Liaisons for initial contact.
- Agency Liaisons should share project information with Agency staff.
- Agency Liaisons should review and start working on Agency Readiness Tasks 1-1 and 1-2.
- The next Agency Liaison Meeting is tentatively scheduled for April.

Question and Answer Session

Thank you for your participation!

Core-CT