Core-

In Core-CT 9.1 many Accounts Receivable reports will be created using the PeopleSoft XML publisher (Process Type: BI Publisher).

The navigation used to run reports in Core-CT 9.1 is identical to that used in Core-CT 8.9. The report name and the report description are identical to those found in Core-CT 8.9. The steps to run the XML reports are identical to those used in Core-CT 8.9. However, unlike Core-CT 8.9, the XML reports in Core-CT 9.1 must be viewed from the **Report Manager**. They cannot be viewed from the **View Log/Trace** page.

Process Scheduler Request Page

In Core-CT 9.1, the Process Scheduler Request page lists both Crystal reports (those used in Core-CT 8.9) and XML reports (those with a **Process Type** of BI Publisher). Users should use the XML version of the reports rather than those associated with a **Process Type** of Crystal.

	User ID: COREReynoldsDave	Run Control ID: DCR								
5	Server Name: 🔛	Run Date: 11	/05/2012	Ì						
Recurrence:		Run Time: 5:36:00PM			Reset to Current Date/Time					
	Time Zone:									
Proce	ss List	Decessory Harris	Deserve Turns		Turns		at and		Distribution	
	PIT Item Activity by Entry Typ	APS0001P	Costal		Web	~	PDE		Distribution	
	Pit tem actus CroupTupe/Orig	4R600001P	Countral		Wah		PDF		Distribution	
	PIT Item Acty - Entry Type/Rsn	AR60003P	Crystal		Web	*	PDF	~	Distribution	
	PIT Item Actv by Activity Type	AR60004P	Crystal		Web	*	PDF	~	Distribution	
	PIT Item Actv - ActvTyp/Origin	AR60005P	Crystal		Web	¥	PDF	~	Distribution	
	PIT Item Activity by Entry Typ	ARX60001P	BI Publisher	1	Web	~	PDF	~	Distribution	
	PIT Item Actv - GroupType/Orig	ARX60002P	BI Publisher		Web	*	PDF	~	Distribution	
	PIT Item Actv - Entry Type/Rsn	ARX60003P	BI Publisher		Web	~	PDF	~	Distribution	
	PIT Item Actv by Activity Type	ARX60004P	BI Publisher		Web	*	PDF	~	Distribution	
	PIT Item Actv - ActvTyp/Origin	ARX60005P	BI Publisher		Web	~	PDF	~	Distribution	

Viewing XML Reports

After a report process has a **Run Status** of Success and a **Distribution Status** of Posted, users must use the **Go Back.. run control parameter** link (in this example the **Go back to Payment Detail – Point in Time** link) to return to the run control parameters page for the report.

User ID COREReynold		Туре		Last		*	1	Days 💌		Refresh			
Server 💌		*	Name		🔍 Instan		e to						
Run Status		Distributio		aon Status		~	Save On Refresh						
roce	ss List								Personalize Find	VIII AS		Fest 1 1-2 of	20 1.11
elect	Instance	<u>Seq.</u>	Process Typ	22	Process Name	Use	E.	Run Date/Tim	12	Bu	n Status	Distribution Status	Details
	6338		BI Publisher		ARX20002P	COF	REReynoldsD	10/10/2012	7:12:06PM EDT	Su	ccess.	Posted	Details
1	6337	11	BI Publisher	1	ARX34002	COF	REReynoldsD	10/10/2012	7:04:04PM EDT	Su	ccess	Posted	Details

To view the pdf of the report click the **Report Manager** link on the run control parameters page (in this example the **Payment Detail – Point in Time** page).

Run Control ID: DCR Language: English	*	Report M	Process M	onitor Run
Report Request Parameters				
Point in Time Type:	Range 🛩		From Date:	01/01/2010 间
			To Date:	10/10/2012
Deposit Unit:	DOTM1	Dept. of Trans	portation	
Amount Type:	Base Curr	*		
User ID:				
Deposit ID:				
Posting Status:	All	4		

Click the **Administration** tab on the **Report Manager** page.

/iew Reports Fo	r								
older:	~	Instance:	to:	Refresh					
lame:	3	Created On:	(B)	Last	• 1	Days 🐱			
Reports	orts Personalize Find Vew At 🕮 Find 🔟 🕇								
Report	Report Des	scription	Folder Name	Completion Date/Time	Report	Instance			
1 Report									

To view the report click the link in the **Description** column of the **Report List** grid. The pdf of the report will open in a new window.

View Repo	orts For								
User ID:	CORE	EReynolds	Type:	~	Last	~		1 Day	s N
Status:			Folder:	~	Instance:		to:		
Report Lis	it			Personalize	End View A	I a I	Frat El 1	of 1 🖸 Last	
<u>Select</u>	Report ID	Prcs Instance	Description		Request Date/Time	Format	<u>Status</u>	<u>Details</u>	
	5805	6338	ARX20002P - ARX200	02P.pdf	10/10/2012 7:13:06PM	Acrobat (*.pdf)	Posted	Details	