Defining a Physical Inventory ID that Includes Non-Capitalized Assets Created on 2/19/2013 3:41:00 PM

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Defining a Physical Inventory ID that Includes Non-Capitalized Assets

Core-💷

In Core-CT 9.1 users must select Capital and Non Capital Extract IDs and Scan IDs when defining a physical inventory ID on the **Definition** page of the **Define Physical Inventory Occurrence** component.

Procedure

Navigation: Asset Management > Physical Inventory > Define Inventory Occurrence

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Favorites Main Menu -> Asset Management -> Physical Inventory -> Define Inventory Occurrence	Home	Worklist	Add to Favorites	Sign out
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		Rep 146M	Window Help	en unb
Physical Inventory Control				
Take any lafest discuss have and all de Bassels I any fields black for a list of all values				
Enter any information you have and click Search. Leave fields blank for a list of all values.				
Find an Existing Value Add a New Value				
✓ Search Criteria				
Dhysical Inventory ID: begins with				
Physical Inventory Name: begins with v				
Search Clear Basic Search Citeria				
Find an Existing Value Add a New Value				

Step	Action
1.	Click the Add a New Value tab.

ORACLE Favorites Main Menu > Asset Management > Physical Inventory > Define Inventory Occurrence	Home Worklist Add to Favorites Sign out
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Step	Action
2.	Physical Inventory IDs cannot contain spaces or underscores. They should be all upper case. Use agency naming conventions when creating a Physical Inventory ID. Enter OSCTRN into the Physical Inventory ID field.
3.	Click the Add button.

			Home Worklist	Add to Favorites Sign out
Definition Transaction Defaults	 Physical givencory 	.currence ह्व	New Window 🕜 Help	📝 Personalize Page 🛛 http
Physical Inventory ID:	DSCTRN *PI Name:			
Physical Inventory Parameters Unit:	Book Name:			
Last Step: 0 Initially Created				
Capital Extract ID:		Capital Scan ID:		
Non Capital Extract ID: Oper Lease Extract ID:		Non Capital Scan ID: Oper Lease Scan ID:		Q
Comments				<u>(</u> 3)
Save C Notify Definition Transaction Defaults			į	Add 2 UpdateDisplay

Step	Action
4.	The Unit field may default based on User ID.
	Enter OSCM1 into the Unit field.
5.	The Start Date and End Date fields are optional and do not post in Core-CT.
	Enter 12/15/2012 into the Start Date field.
6.	Enter 12/20/2012 into the End Date field.
7.	The PI Name field is required. Enter a description for the PI ID.
	Enter OSC TRAINING into the PI Name field.
8.	Select an appropriate value for each of the following fields:
	- Capital Extract ID
	- Capital Scan ID
	- Non Capital Extract ID - Non Capital Scan ID
	Core-CT does not use the Oper Lease Extract ID or the Oper Lease Scan ID
	fields.
9.	Click the Look up Capital Extract ID button.
10.	Click the TRN_CAP_OSC_EXT link.
	TRN CAP OSC EXT
11.	Click the Look up Capital Scan ID button.
12.	Click the TRN_CAP_OSC_SCAN link.
	TRN CAP OSC SCAN
13.	Click the Look up Non Capital Extract ID button.
14.	Click the OSC_NCP_2012_EXT link.
	OSC NCP 2012 EXT
15.	Click the Look up Non Capital Scan ID button.
16.	Click the OSC_NCP_2012_SCN link.
	OSC NCP 2012 SCN

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Favorites Main Menu > Asset Management	> Physical Inventory > Define Inventor	ry Occurrence	
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Definition <u>Transaction Defaults</u>			
Physical Inventory ID:	OSCTRN *PI Name:	OSC TRAINING	
Physical Inventory Parameters			
Unit: OSCM1	Book Name:		
Start Date: 12/15/2012			
End Date: 12/20/2012			
Last Step: 0 Initially Created			
Capital Extract ID:	TPN CAR OSC EVT	Conital Soon ID	TEN CAR OSC SCAN
Capital Extract ID.	INN_CAF_030_EXT		
Non Capital Extract ID:	OSC_NCP_2012_EXT	Non Capital Scan ID:	OSC_NCP_2012_SCN
Oper Lease Extract ID:		Oper Lease Scan ID:	
Comments			
			<u>[</u> 2]
Save Notify			📑 Add 🕖 Update/Display
Definition Transaction Defaults			

Step	Action
17.	Click the Transaction Defaults tab.

ORACLE				Home	Worklist	Add to Favorites Sign out	
Favorites Main Menu > Asset Man	agement > Physical Inventory	> Define Invent	ory Occurrence				
Definition Transaction Defaults				🗗 New Wind	low 🕜 Help	📝 Personalize Page 🛛 http	
Physical Inventory ID:	OSCTRN OSC TR	RAINING					
Auto Approval Transa	ctions Enabled						
Approve N	Ion-Financial Adds	T	ransfers	Re	etirements		
V P	hysical Asset Changes	N	on Capital Transfer	No	on Capital Retire	ement	
✓ A	sset Updates	0	perating Lease Trans	fer 🗌 Op	perating Lease	Retirement	
Tranaction Defaults							
*Transaction Date:	81	*User ID:		COREReynoldsDave			
*Accounting Date:		*Interface ID:			10026356		
Transaction Code:		*Open Transact	ion ID:		2847		
Retirement Defaults							
*Disposal Code:	Retirement by Sale	*	Voluntary Conversion	n	Туре		
*Retirement Convention:	FM 🔍		Voluntary Conversion		Ordinary Retirement		
*Retire Option:	Calculate Gain/Loss	*	Involuntary		O Extraordi	nary	
Save Notry Definition Transaction Defaults						🔥 Add 🌶 Update/Display	

Step	Action
18.	Verify that the Approve check box is selected and that the following transactions are enabled: - Non-Financial Adds Physical Assot Changes
	- Asset Updates
19.	The Transaction Date and Accounting Date fields are required fields.
	Enter 12/20/2012 into the Transaction Date field.
20.	Enter 12/20/2012 into the Accounting Date field.

ORACLE							Home	Worklist	Add to Favorites Sig	n out
Favorites Main Menu > A	sset Management	> Physical Invent	tory > Define Inve	entory	Occurrence					
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Definition Hansaction	Defaults									
Physical Inventory ID:	(DSCTRN OS	C TRAINING							
Auto Approval	Transactions Ena	abled								
Approve	Non-Financ	ial Adds		Trans	sfers		Re	tirements		
	Physical As	aset Changes		Non C	Capital Transfer	for	No	n Capital Retu	Retirement	
	ASset opus	nes		Opera	aung Lease mansi	lei		eraung cease	Reurement	_
Tranaction Defaults		a (##								
*Transaction Date:	12/20/201	2 31	*User ID:			CORERC	noldsDave			
*Accounting Date:	12/20/201	2 1	*Interface ID:			10026356				
Transaction Code:			*Open Transa	action I	ID:			2847		
Retirement Defaults									_	
*Disposal Code:		Retirement by Sa	le 🔹	Vol	luntary Conversion	1		Туре		1
*Retirement Convention:	[FM 🔍		۲	Voluntary Conver	sion		Ordinary	Retirement	
*Retire Option:		Calculate Gain/Lo	oss 🔉	/ 0	Involuntary			O Extraord	inary	
Save E Notify Definition Transaction Defi	aults								🕞 Add 🍞 Update/Display)

Step	Action
21.	Click the Save button.
22.	End of Procedure.