Setting up Non Cap Scan IDs Created on 2/19/2013 3:26:00 PM

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Setting up Non Cap Scan IDs

Core-

Core-CT 9.1 enables non-capitalized assets to be included in the Physical Inventory process. In order for non-capitalized assets to be included in a physical inventory users must first define a scan scope ID using the **Define Criteria** component and the *PI NCP Scan Scope* Mass Change Template.

The Scan Scope ID defines the locations that will be included in the physical inventory count. The range of locations included in the scan scope ID is often narrower than the Extract ID. In some cases, the range of locations may be identical. In those cases all locations for an agency would be included in the physical inventory count.

The non-capitalized scan scope ID includes non-financial assets and physical assets—assets that have been entered into the asset management tables but do not yet have any financial information associated with them. These are generally assets that do not yet have voucher information. Physical assets have a status of "received, not in service".

In this example a user creates a scan scope ID for non-capitalized assets for a business unit.

Procedure

Navigation: Asset Management > Mass Change > Define Criteria

ORACLE	Home Worklist Add to Favorites Sign out
Favorites Main Menu > Asset Management > Mass Change > Define Criteria	
	🖉 New Window 🕜 Help 🔤 http
Asset Mass Change Definition	
Enter any information you have and click Search. Leave fields blank for a list of all values.	
Find an Existing Value Add a New Value	
✓ Search Criteria	
Mass Change Definition: begins with	
Mass Change Template ID: begins with	
Mass Change Type ID: begins with V	
Archive ID:	
Case Sensitive	
Search Clear Basic Search ன Save Search Criteria	
Find an Existing Value Add a New Value	
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Step	Action
1.	Click the Add a New Value tab.
	Add a New Value

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Favorites Main Menu > Asset Management > Mass Change > Define Criteria				
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Mass Change Definition:				
Add				
Find an Existing Value Add a New Value				

Step	Action
2.	Use the agency naming convention to name the Mass Change Definition.
	Enter OSC_NCP_2013_SCN into the Mass Change Definition field.
3.	Click the Add button.

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Description <u>C</u> riteria and De	efaults AM Specific Fields Generate SQL Execution History				
Mass Change Definition:	OSC_NCP_2013_SCN				
*Mass Change Template:					
User ID:	COREReynoldsDave				
Last Updated:	12/11/2012 7:53:26AM				
Archive ID:	Archive Date:				
lescription:					
Save 🔛 Notify	📮 Add 💋 Update/Display				
escription <u>Criteria and Defaur</u>	IS AM Specific Fields Generate SQL Execution History Mc Deth Wrk1				

Step	Action
4.	Enter PI NCP Scan Scope into the Mass Change Template field.
5.	Click the Criteria and Defaults tab.

ORACLE	Home	Worklist	II Add to Favorites I Sign out
Favorites Main Menu > Asset Management > Mass Change > Define Criteria	iteme	TTOT MILE	
	New Window	(7) Help	📝 Personalize Page 🛛 🖬 http
Description Criteria and Defaults AM Specific Fields Generate SQL	Execution History Mc Defn Wrk1		
Mass Change Definition: OSC_NCP_2013_SCN			
SQL Statement	Find View All First K 1 of 2 D Last		
Execution Seq: 1 Description: NCP Scan Scope			
Criteria	Find View All First 🗹 1 of 1 🖸 Last		
Field Value	Find View All First 🗹 1 of 1 🖸 Last		
Location Code to base scope on	Q ± -		
×			
Defaults Perso	nalize Find View All 💷 🔠 First 🚺 1 of 1 🖸 Last		
Field Label Mass Change I	ield Value		
1			
🔚 Save 😰 Notify	📑 Add 🖉 Update/Display		
Description Criteria and Defaults AM Specific Fields Generate SQL Execution His	tory Mc Defn Wrk1		

Step	Action
6.	Click the View All link to display rows for the Non Capital scan scope and the Physical Assets scan scope.
	Physical Assets are assets that do not have voucher (financial) information associated with them. They have a status of "received, not in service".

ORACLE				
	Home	Worklist	Add to Favorites	Sign out
Favorites Main Menu > Asset Management > Mass Change > Define Criteria				
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		-		
Mass Change Definition: OSC_NCP_2013_SCN				
SQL Statement Eind View 1 First KU 1-2	2 of 2 🚨 Las	t		
Execution Seq: 1 Description: NCP Scan Scope				
Criteria Find View All First C 1 of	f 1 🖸 Last			
Field Value Eind View All First 🖬 1 of 1 🔯 L	Last			
Location Code to base scope on	-			
Defaults	e a Di Loot			
Field Label Mass Change Field Value				
indu Eurori indu Eurori				
Physical Assets				
Execution seq: 2 Description: Physical Associa				
Citiena Find View All First 1 to	1 Last			
Field Held Value Find View All First 1 of 1 2	Last			
Location Code to base scope on	-			
Defaults Personalize Find View All 🕮 🛗 First 🗹 1 o	f 1 🖪 Last			
Field Label Mass Change Field Value				
4				
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Step	Action
7.	Click the Location Code to base scope on list.
8.	Click the Between Value A and Value B list item. Between Value A and Value B
9.	Click the Look up Mass Change Field Value button to locate the starting location for the range.
10.	Enter AOSC into the Location Code field.
11.	Click the Look Up button.
12.	Click the AOSC000001 link.
13.	Click the Add a new row at row 1 button to add a row that will contain the ending location of the range.
14.	Click the Look up Mass Change Field Value button.
15.	Enter AOSC into the Location Code field.
16.	Click the Look Up button.
17.	Click the AOSC000013 link.

ORACLE	Home	l Worklist	Add to Favorites	Sian out
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	AUSCUUUUT3			
Defaults	Personalze I Find I Vary All A 1 프 First KI 4 of 4 D La	st		
Field Label	Mass Change Field Value			
1		-		
Execution Seq: 2 Des	cription: Physical Assets			
Criteria	Find View All First 🚺 1 of 1 🖸 Las	st		
Field Location Code to extract from	Field Value End View All First 🚺 1 of 1 🗓 Last			
Defaults	Personalize Find View All 🕮 🛗 First 🚺 1 of 1 🖸 La	st		
<u>Field Label</u>	Mass Change Field Value	-		
1	<u>9</u>			

Step	Action
18.	The range of locations included in the scan scope is generally narrower than the range included in the extract.
19.	Click the Location Code to base scope on list.
20.	Click the Between Value A and Value B list item. Between Value A and Value B
21.	The values selected in the Field Value group box for Execution Seq 2 should be identical to those selected for Execution Seq 1 .
22.	Click the Look up Mass Change Field Value button.
23.	Enter AOSC into the Location Code field.
24.	Click the Look Up button.
25.	Click the AOSC000001 link.
26.	Click the Add a new row at row 1 button.
27.	Click the Look up Mass Change Field Value button.
28.	Enter AOSC into the Location Code field.
29.	Click the Look Up button.
30.	Click the AOSC000013 link.

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			-		
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	AOSC000013				
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	AOSC000013				
Defaults	Personalize Find View All 🗖 🛗 Fin	st 🗹 1 of 1 🖸 Last			
Field Label	Mass Change Field Value				
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Step	Action
31.	Click the Generate SQL tab.

Home	Worklist	Add to Favorites	Sign out
Favorites Main Menu > Asset Management > Mass Change > Define Criteria	~		
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Mass Change Definition: OSC_NCP_2013_SCN Generate Clear Sw Execute SQL Upon Saving			
SQL Statement First 🗹 1-2 of 2 🖸 Last			
Execution Seq: 1 Description: Non Capital Extract			
Sub sequences End View All First & 1 of 1 & Last			
Count			
Total rows to be 0			
Execution Seq: 2 Description: Physical Assets			
Sub Sequences End View All First K 1 of 1 K Last			
Count			
I otal rows to be 0	J		
🔚 Save 💽 Notify			
Description Criteria and Defaults AM Specific Fields Generate SQL Execution History Mc Defn Wrk1			~

Step	Action
32.	Click the Generate button to generate the SQL code that Core-CT will use to create the scan scope file for non-capital assets.
	Generate



Step	Action
33.	Click the Save button.
	Save
34.	
	End of Procedure.