

Running the Recreate Federal Highway File Process

Created on 2/19/2013 4:58:00 PM

Table of Contents

Running the Recreate Federal Highway File Process 1

Running the Recreate Federal Highway File Process



Department of Transportation users can use the **Recreate Federal Highway File** process to create a copy of a Federal Highway file that includes invoiced bills previously processed through the **Create Federal Highway File** process with the **Final Run Indicator** check box selected.

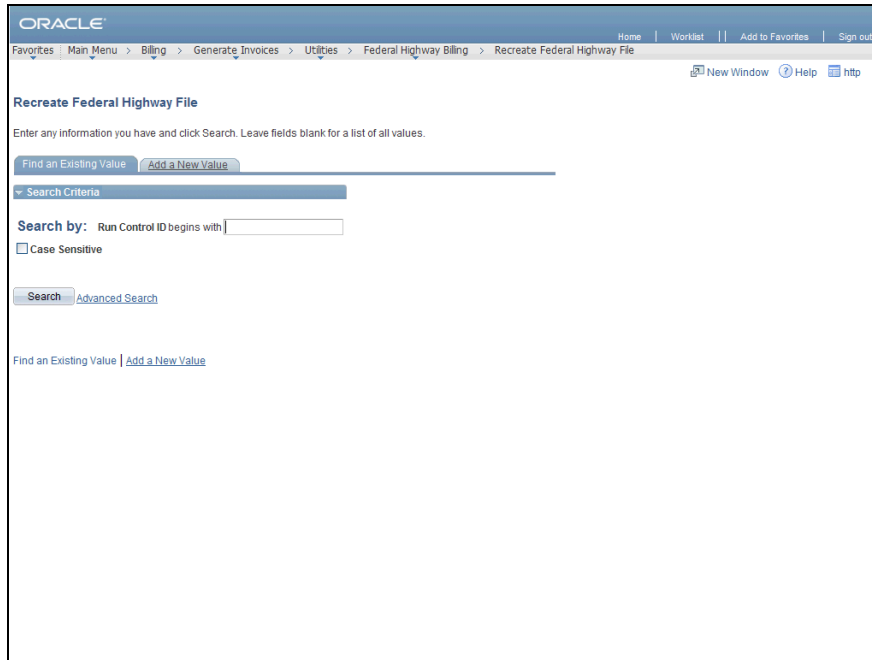
Users must create a new Run Control ID or select an existing Run Control ID and set parameters for the process. The same Run Control ID used for the **Create Federal Highway File** process can be used.

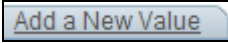
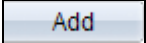
The recreated Federal Highway txt file can be viewed from either the **View Log/Trace** page or **Report Manager**.

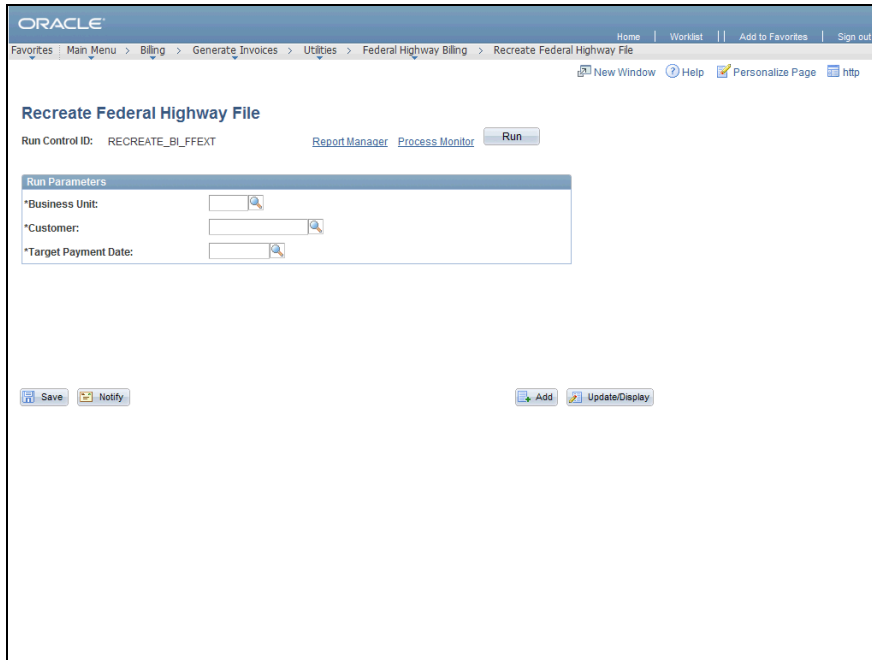
In this example a user runs the **Recreate Federal Highway File** process and views the resulting txt file from the **Report Manager**.


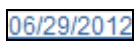
Procedure

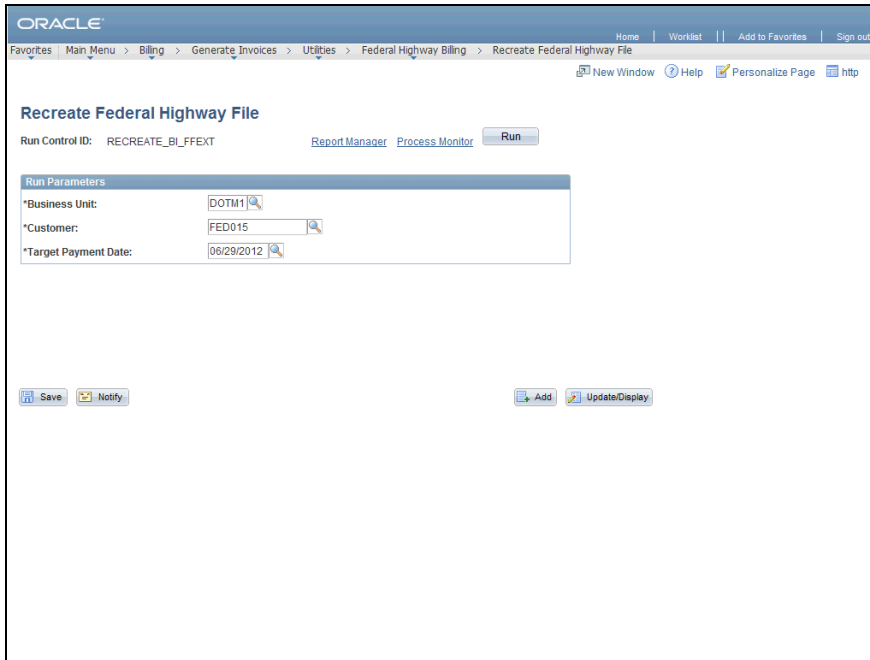
Navigation: Billing > Generate Invoices > Utilities > Federal Highway Billing > Recreate Federal Highway File



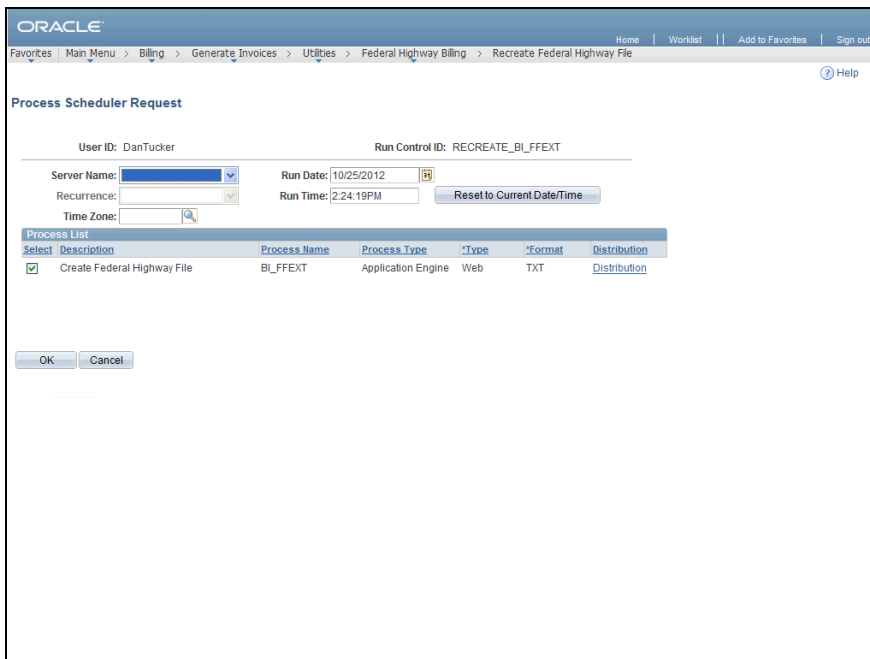
Step	Action
1.	Click the Add a New Value tab to create a new run control ID for the Recreate Federal Highway File process. 
2.	Enter RECREATE_BI_FFEXT into the Run Control ID field.
3.	Click the Add button. 

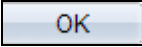


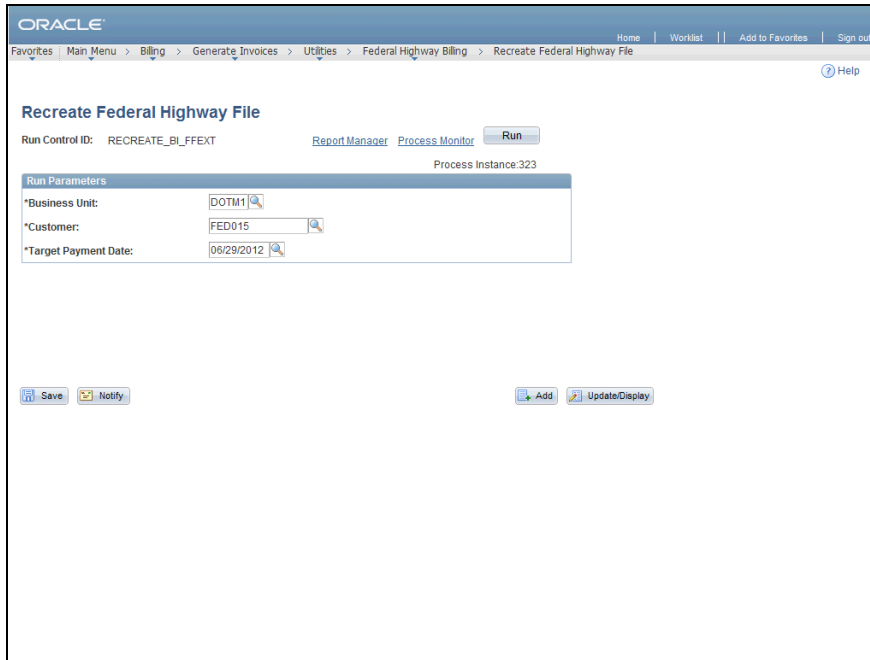
Step	Action
4.	Use the Create Federal Highway File page to set parameters for the process. The Business Unit should always be DOTM1 and the Customer should always be FED015.
5.	Enter DOTM1 into the Business Unit field.
6.	Enter FED015 into the Customer field.
7.	Use the Target Payment Date field to select the instance of the Federal Highway File to recreate. The Target Payment Dates to select from represent target payment dates associated for Federal Highway Files created with the Final Run Indicator selected. Click the Look up Target Payment Date button. 
8.	Click the 06/29/2012 link. 



Step	Action
9.	Click the Run button.



Step	Action
10.	<p>The Create Federal Highway File process is selected by default.</p> <p>Click the OK button.</p> 



ORACLE

Home | Worklist | Add to Favorites | Sign out

Favorites | Main Menu > Billing > Generate Invoices > Utilities > Federal Highway Billing > Recreate Federal Highway File

Help

Recreate Federal Highway File

Run Control ID: RECREATE_BI_FFEXT [Report Manager](#) [Process Monitor](#)


Process Instance 323

Run Parameters

*Business Unit:

*Customer:

*Target Payment Date:

Step	Action
11.	<p>Use the Report Manager to monitor the progress of the process and to view the file. The process can also be monitored using the Process Monitor and the file viewed from the View Log/Trace page.</p> <p>The Process Instance in this example is 323.</p> <p>Click the Report Manager link.</p> 

ORACLE

Home | Worklist | Add to Favorites | Sign out

Favorites | Main Menu > Billing > Generate Invoices > Utilities > Federal Highway Billing > Recreate Federal Highway File

New Window | Help | Personalize Page | http

List | Explorer | Administration | Archives

View Reports For

Folder: [dropdown] Instance: [] to: [] Refresh

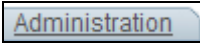
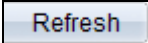
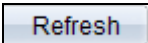
Name: [] Created On: [] Last [] 1 Days []


Report	Report Description	Folder Name	Completion Date/Time	Report ID	Process Instance
1 BI_FFEXT	CREATE FEDERAL HIGHWAY FILE	General	10/25/12 1:43PM	5457021	322
2 BI_FFEXT	CREATE FEDERAL HIGHWAY FILE	General	10/25/12 1:31PM	5457020	321
3 BI_FFEXT	CREATE FEDERAL HIGHWAY FILE	General	10/25/12 8:33AM	5457019	320
4 BI_FFEXT	CREATE FEDERAL HIGHWAY FILE	General	10/25/12 8:33AM	5457018	319
5 BI_FFEXT	CREATE FEDERAL HIGHWAY FILE	General	10/25/12 8:33AM	5457017	318

Go back to Recreate Federal Highway File

Save

List | Explorer | Administration | Archives

Step	Action
12.	Click the Administration tab. 
13.	Click the Refresh button to display the current process instance (323). 
14.	Click the Refresh button until the Status of the current Process Instance is Posted. 

Step	Action
17.	Click the Close button. 
18.	End of Procedure.