

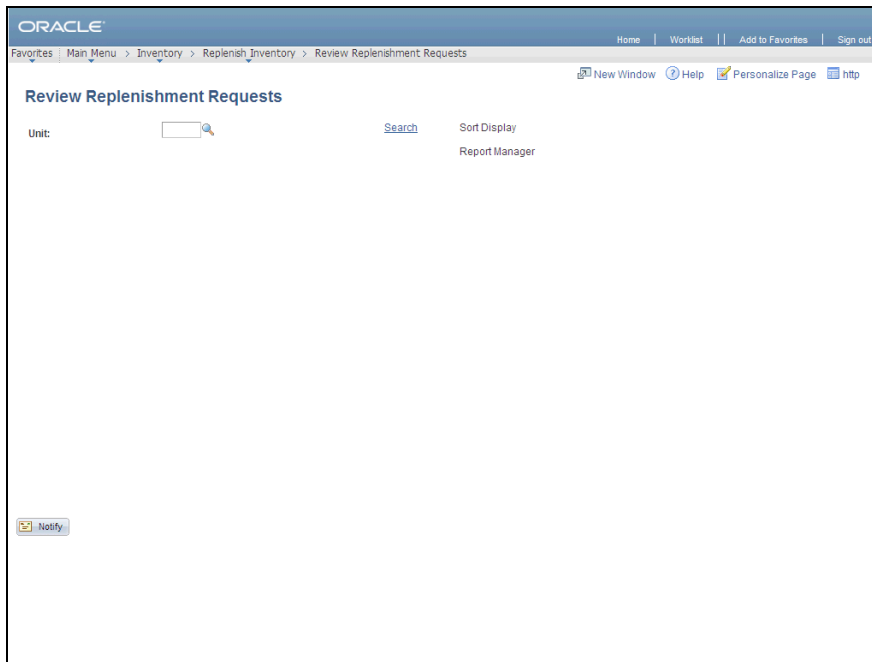
Reviewing Replenishment Requests




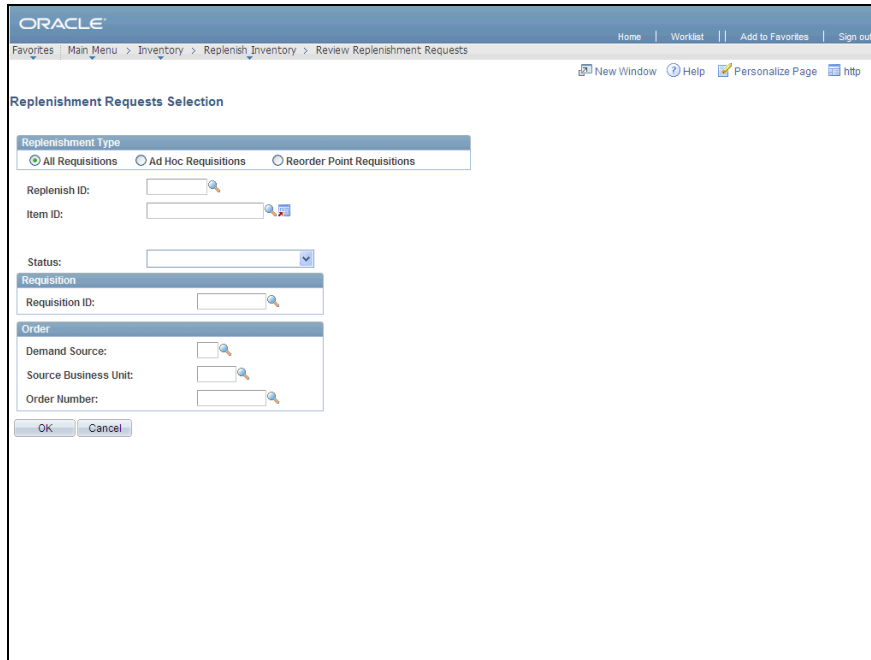
The **Review Replenishment Requests** is an optional online inquiry tool Inventory Managers can use to review the replenishment messages created after the **Create Replenishment Requests** process has been run. The page is the same as the one used in the **Manage Replenishment Requests** component but here requests cannot be edited or deleted.


Procedure

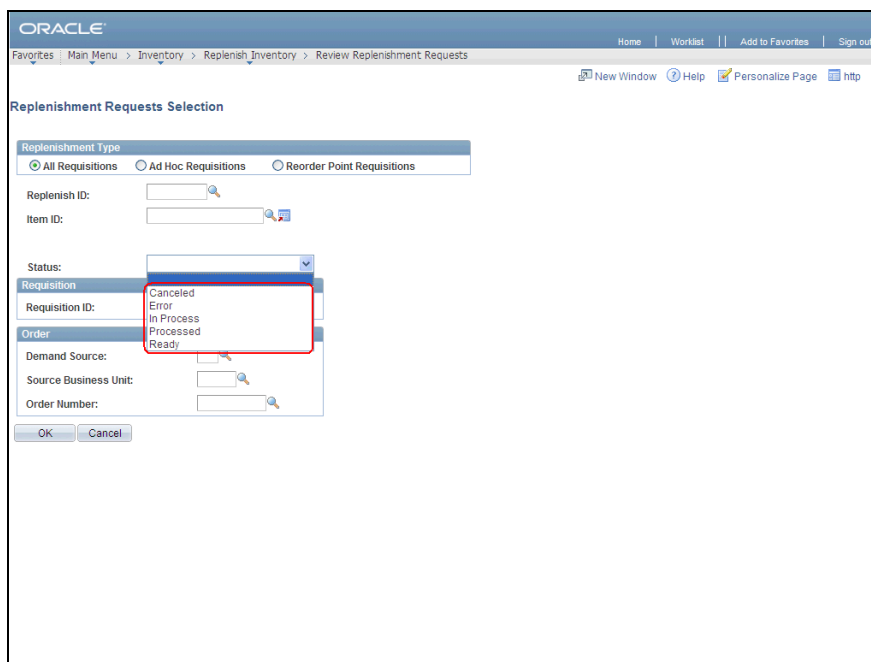
Navigation: Inventory > Replenish Inventory > Review Replenishment Requests



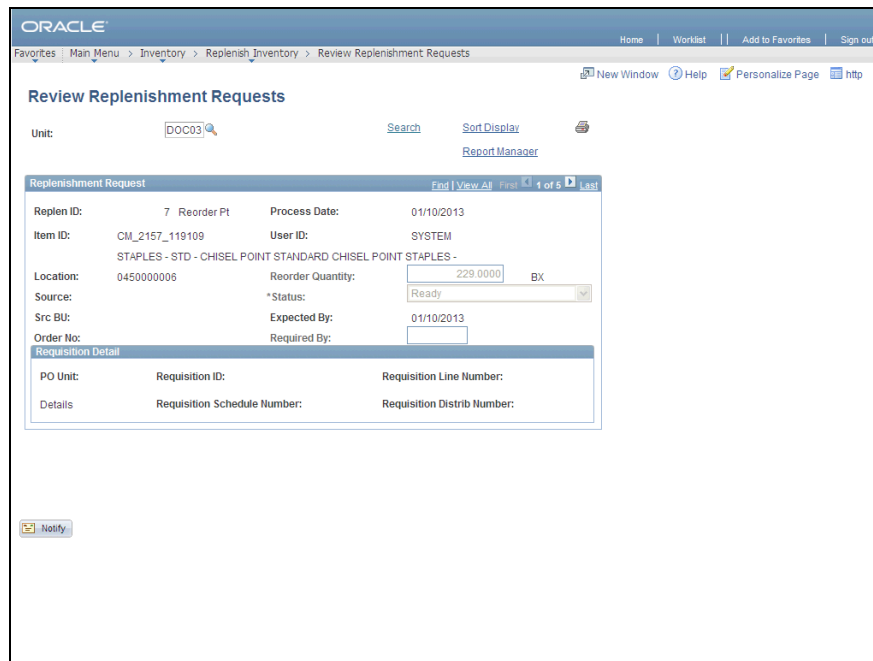
Step	Action
1.	The Review Replenishment Requests is an optional inquiry available to Inventory Managers who wish to review the replenishment requests created for a specified Inventory Business Unit . Enter DOC03 into the Unit field.
2.	Click the Search link. 




Step	Action
3.	<p>The Replenishment Requests Selection page displays. Use the available criteria to narrow the search results.</p> <p>Click the Status list.</p> 



Step	Action
4.	<p>The options for viewing request messages by Status are:</p> <ul style="list-style-type: none"> - Ready: Requests ready to be loaded to create requisitions by the Requisition Loader process. - In Process: Requests are currently being processed by the Requisition Loader process. - Processed: Requests have been moved into the Purchasing tables by the Requisition Loader process. - Error: The Requisition Loader process found an error in the requests that must be corrected before they can be processed successfully. - Canceled: Requests were canceled manually and will not be picked up by the Requisition Loader process.
5.	<p>If left blank all requests for this BU will display.</p> <p>Click the Ready status to view the current requests ready to process to requisitions.</p> <div style="border: 1px solid black; padding: 2px; width: fit-content;">Ready</div>
6.	<p>Click the OK button.</p> <div style="border: 1px solid black; padding: 2px; width: fit-content; background-color: #cccccc;">OK</div>



Step	Action
7.	<p>In this example five requests are in Ready status.</p> <p>Only the first request displays.</p> <p>Click the View All link to display all five records on the page.</p> 
8.	The requests display.
9.	End of Procedure.