In Core-CT 9.1 many Commitment Control reports will be created using PeopleSoft XML publisher (Process Type: BI Publisher).

The navigation used to run reports in Core-CT 9.1 is identical to that used in Core-CT 8.9. The report name, report description, and the steps to run the XML reports, are identical. However, the XML reports in Core-CT 9.1 must be viewed from the **Report Manager.** They cannot be viewed from the **View Log/Trace** page.

Process Scheduler Request Page
In Core-CT 9.1 the **Process Scheduler Request** page lists both Crystal reports (used in Core-CT 8.9) and XML reports—those with a **Process Type** of BI Publisher. Users should use the XML version of the reports rather than those associated with a **ProcessType** of Crystal. The Process Name of an XML report always contains an "X".

Viewing XML Reports
After a report process has a **Run Status** of Success and a **Distribution Status** of Posted, use the **Go Back.. run control parameter** link (in this example the **Go back to Fund** link) to return to the run control parameters page for the report.

The **View Log/Trace** page accessed by clicking the **Details** link in the **Process List** grid and the **View Log/Trace** link on the **Process Detail** page does not contain the pdf of the report.

Click the **Report Manager** link on the run control parameters page (in this example the **Fund Code** page) to view a pdf of the report.

Click the **Administration** tab on the **Report Manager** page.

Click the link in the **Description** column of the **Report List** grid. The pdf of the report will open in a new window.